

**JOB SPECIFICATION**

**Job Title**

Weekend Youth Worker

**Core Terms & Conditions**

The post will be for approximately 8 hours per week, worked over Sundays and Saturdays with some weekday evenings.

The nature of the work requires some occasional flexibility from the job holder. The hours of work may vary some weeks when there are evening meetings and also at Easter and Christmas which will be discussed and agreed with the Minister.

The gross salary will be circa £5,200 per annum depending on relevant qualifications and experience. The pension rights that already apply to other staff will be applicable to the post holder, following the successful completion of the Probationary Period.

The post is initially for a period of 18 months with the possibility of extending further after review.

There will be a three-month Probation Period at the end of which there will be an Appraisal. Thereafter, Appraisals will take place twice per annum.

During the Probation Period one week’s notice of termination of employment will be required on either side. Thereafter, the Employee will be required to give a minimum of one month’s notice. Fairmilehead Parish Church will give notice as follows:

Period of Continuous Employment Period of Notice

Up to 6 months: 1 week

More than 6 months but less than 4 years: 1 month

Thereafter increasing by 1 week for every year

of continuous employment up to a maximum of: 12 weeks

Holiday entitlement is 6 weeks per annum inclusive of Public/Bank Holidays. Leave is to be approved in advance by the Minister and the Young Church Co-ordinator.



**Location**

The Weekend Youth Worker will work from the Church Centre at 1a Frogston Road West, Edinburgh, EH10 7AA.

**Line Manager**

The Minister and Young Church Coordinator will manage the post holder.

**Purpose**

To strengthen and grow numbers of those attending and to coordinate and lead an evolving programme of activities for young people aged 12 + in our church and community that will cater for their spiritual and social needs and teach them about the Christian Faith.

**Safeguarding**

Fairmilehead Parish Church is committed to safe recruitment. As this position involves contact with children under 18 and other vulnerable members of society such as the elderly and people with disabilities or special needs, it is considered regulated work under the terms of the Protection of Vulnerable Groups (Scotland) Act 2007. The successful applicant will be required to join the PVG Scheme or undergo a PVG Scheme Update Check.

**Application Procedure**

Please send a CV and covering letter to fpcsessionclerk@outlook.com or write to Mrs Pamela Black, Session Clerk, Fairmilehead Parish Church, 1a Frogston Road West, Edinburgh, EH10 7AA. Applicants should include the contact details of two referees.

**The closing date for applications is 28 November 2018.**