

**Application for Financial Assistance for Fabric projects**

**Name of Congregation:**

**Contact Name:**

**Contact Address:**

**Contact Tel No:**

**Contact Email:**

**1. Which building does this application relate to?**

 Church [ ]  Hall [ ]  Manse [ ]  Other [ ]

**2. Is the building listed?**

 A-listed [ ]  B-listed [ ]  C-listed [ ]  Not listed [ ]

**4.** **Subject of request (please tick appropriate box)**

 Alterations [ ]  Heating [ ]  Redecoration [ ]

 Audio-visual system [ ]  Lighting [ ]  Re-ordering [ ]

 Disabled access [ ]  New building [ ]  Textiles [ ]

 Disabled toilet [ ]  Organ [ ]  Windows [ ]

 Furnishings [ ]  Plaques and memorials [ ]

 Any other (please specify below):

**5. Who has been engaged on the works? (eg architect, QS)**

**6. Have they been appointed via a competitive tender process?**

YES / NO

**7.** **Description of works**

**8. Total Cost, Inclusive of fees and VAT**

**9. Amount you are requesting from Presbytery Property Committee**

**10. Grants received/promised, if any**

£

* **Church sources**

£

* **Local authority**

£

* **Other**

**11. Funds available locally**

£

* **Restricted funds**

£

* **Unrestricted funds**

£

* **Designated**

£

* **Endowed**

**12. Funds held by general trustees, if any**

£

**13. Is the congregation seeking financial assistance from the Central Fabric Fund?**

YES / NO

**14. Is the congregation seeking release of its holdings in the Consolidated Fabric Fund?**

YES / NO

**15. Shortfall in funding, if any**

£

**16. Please state special efforts (eg, Gift Days, events, grants from external sources, fundraising etc) and please quantify the fundraising target.**

**17. Any other financial factors**

**18. Please include an extract minute of Kirk Session/ Financial Board meeting in support of this application**

 **I hereby confirm that this Form has been submitted to and approved by the Kirk Session / Financial Board of this Congregation**

**(date of meeting/ please include extract minute)**

 **Signature**

 **Full Name**

 **Position held (delete as appropriate):**

Clerk to Congregational Board / Kirk Session /

Deacons’ Court / Committee of Management

 **Note:** The completedForms together with all relevant supporting documents should be forwarded to:

The Presbytery of Edinburgh

Annan House

10 Palmerston Place

Edinburgh

EH12 5AA

 Email: edinburgh@churchofscotland.org.uk

 Tel: 0131 225 9137